



Tuition Refund Bursary Apprenticeship and Occupational Training

Merit Contractors Association of Manitoba recognizes the need to support employees in their career development and encourages apprenticeship and occupational training endeavors by providing tuition bursaries to employees of member companies.

Policy: Merit employees who engage in apprenticeship technical training are eligible for a bursary towards the cost of tuition, for each level of training, to a maximum of \$500. For occupations where there is no trade training (e.g. equipment operators) employees may be eligible for a reimbursement of fees for training which furthers field occupational skills. Please contact Merit to discuss training programs outside apprenticeship training.

Eligibility Criteria

- Employee must have worked 3 months for a Merit company prior to entering the training program
- Employee must return to work with a Merit company for a period of 1 month following the completion of the training
- Successful completion of the apprenticeship technical training or occupational training that meets industry standards
- Application for the bursary must be submitted within 3 months of receiving confirmation of successful completion of the training program

Application process

- Complete a tuition refund application form and submit to Merit Manitoba
- Include proof of successful course completion
- Include a receipt of tuition payment (bursaries will be for tuition and GST only, excluding books, locker fees, etc)
- Both employer and employee must sign the application form
- Payment will be made directly to the employee or, if the employer paid the tuition, the refund bursary can be paid to the employer

For further information contact Val Officer at (204) 888-6202 or vofficer@meritmb.com